

**MINUTES
CITY OF EDINA MINNESOTA
ENERGY & ENVIRONMENT COMMISSION
EDINA CITY HALL COMMUNITY ROOM
Thurs., April 12, 2012
7:00 PM**

I. CALL TO ORDER 7:00p.m.

II. ROLL CALL Answering Roll Call was Members Gubrud, Heer, Jennings, Kostuch, Latham, Rudnicki, Zarrin and Chair Thompson.

Late Arrival: Gupta, Risser, and Sierks

Absent: Paterlini

Staff Present: Karen Kurt and Rebecca Foster

III. APPROVAL OF MEETING AGENDA

Motion made by Member Latham and seconded by Member Zarrin to approve the Agenda as written. Motion carried unanimously.

IV. ADOPTION OF CONSENT AGENDA

Motion made by Member Latham and seconded by Member Kostuch to approve the Consent Agenda as written. Motion carried unanimously.

V. COMMUNITY COMMENT

VI. REPORTS AND RECOMMENDATIONS

Member Sierks thanked Member Latham for her service as Chair for the past two years on the EEC.

Motion made by Member Gubrud and seconded by Member Heer to approve the attached Resolution thanking Member Latham for her service as Chair on the EEC. Motion carried unanimously.

A. Working Group Membership. No additions or deletions needed.

B. EEC annual activity calendar. Member Latham said that the televised EEC meeting should stay in January due to no EEC or Working Groups meetings being held in December.

Motion made by Member Latham and seconded by Member Gubrud to keep the televised meeting in January. Motion carried unanimously.

Member Kostuch requested verbiage changed with the Procurement Plan in June. The EEC staff liaison *will request to there will be* an annual staff presentation to the EEC regarding the status of the Procurement Policy implementation and make any staff concerns known to EEC. Member Latham will incorporate redline changes that were discussed.

C. Recycling & Solid Waste WG

1. Residential Recycling RFP. Member Latham gave an update on the Buckingham and Tennis MRF tours. The City will start receiving the Residential Recycling RFP bids and the EEC will review them at the May meeting.
2. City Park Recycling Bin Task Force. Member Latham said that Vince Cockriel, Park Superintendent will order 25 recycling bins per year rather than having groups donate them. The cost to purchase bins will be \$14,000 yearly.
3. Report on solid waste licensing amendments. Member Latham passed along Council Member Mary Brindle's concern of how a hauler can charge every resident a different price for same service. Mary Brindle would like haulers to charge a market rate for all customers after the introductory rate. Member Latham would like no charge for picking up yard waste unless you're picking up yard waste during those months. A recommendation will be made to have haulers fold in surcharge taxes with main base charge for a better understanding of service rates. Member Latham will bring these amendments to the working group in June or July due to currently working on the Residential Recycling RFP.

D. Energy WG

1. Solar panel project. Ms Kurt will send an email to Commissioners about the April 6th solar panel test results after she follows up Xcel Energy. A press release will be written too.
2. Solar/wind ordinance amendments. Member Sierks has received Cary Teague's, Planning Director, comments and will review them before passing the ordinance onto the entire EEC for approval.
3. PACE/EEEP commercial energy district update. Member Sierks gave an update on the Grandview Tire solar project and a potential Cedars of Edina, multifamily apartment complex, energy efficiency and renewal energy project. In order for Cedars to participate the EEEP program needs to be amended to include multifamily properties.

Public Comment.

Brad Hanson, 5908 Chapel Dr., Edina, said that any building four units or more is considered commercial. John Dolphin, 5809 Eastview Dr., Edina, appreciates Edina being on the leading edge of EEEP.

Motion made by Member Sierks and seconded by Member Latham to approve amending the existing EEEP to include multifamily owned buildings as defined by city staff. Motion carried unanimously.

4. Environmental Initiatives Awards Finalist. Member Sierks said that EEEP was nominated and is one of three finalists in the Energy & Climate category on May 24th. Ms. Kurt will follow with the City Manager and Mayor to find out who's available to attend.

E. Air Quality WG

1. Drive Through City Code Amendments. Member Risser said the Planning Commission is requesting that the No Idly Engine signs at drive through should be eliminated from the amended code.
2. No idling sign pilot project. Commissioners approved the No Idly Engine template they received from the Sign Shop. Member Latham will forward maps to Ms. Kurt of the sign location installs for the Creek Valley School and Countryside School pilot areas. Member Zarrin is requesting an install date from the Sign Shop, so the EEC can notify the schools to start education on No Idling of your vehicles.

F. Education Outreach WG

1. April 19 2012 educational program. Member Zarrin gave an update on the planning process. She is requesting the EEC Members to promote and sign up to work at the event. Ms. Kurt said the EEC

should work through the City's Communications & Technology Services Department when future EEC events need to be posted on the City's Facebook page. Ms. Kurt said a chalk board banner was ordered for the EEC to use at events for public comments.

2. May Term Intern. Member Jennings said she along with two other students will visit Elementary Schools and survey students on how much they know about the environment and will create a lesson plan per the survey results to educate the students in the future.
 3. 4th of July parade unit. Member Gubrud said he submitted an application to have the Home Energy Squad unit in the parade. The EEC is hoping to have a Tolby mascot too.
- G. Water Quality WG. Ms. Kurt stated that city staff had reviewed the proposed work plan as requested by the Council. There are no city staffing issues with regard to the proposed education-related priorities. If an Ordinance needs to be changed, Ms. Kurt is requesting the EEC Members should wait until the new staff liaison has been hired.
- H. April 23 Volunteer Recognition nominee. Chair Thompson said Jonathan Flack from the Edina Community Lutheran Church was nominated for the award due to the creation of the Edina Interfaith Power and Light Group.
- I. Annual Mayor's Climate Protection Award application. Chair Thompson asked for nominations for the Award.

Motion made by Member Sierks and seconded by Member Latham to recommend that the City submit an application on highlighting the EEP and the Edina Dialogue if possible. Motion carried unanimously.

- J. Education Policy. This topic was tabled.
- K. Carbon Disclosure Project. Member Latham has removed Surface Water and added Local Food for a GreenStep. Member Rudnicki will forward his changes to Member Paterlini.

VII. CORRESPONDENCE & PETITIONS. No Comments.

VIII. CHAIR AND COMMISSION MEMBER COMMENTS

- A. Candidate comments. Member Sierks has offered to be chair and would like to focus on the following areas.
1. Where do we want to be as a Commission? What are the strategic priorities and how do we measure them and get there?
 2. What staff resources are the EEC going to rely on and are those Council priorities in order to achieve them.
 3. What internal procedures does the EEC have now and if they need to be changed.
 4. Possible external partnerships.
- B. Officer elections.

Motion made by Member Gubrud and seconded by Member Latham to nominate Member Sierks as Chair and Member Heer as Vice Chair for the EEC. Motion carried unanimously.

- C. Commission social event. Chair Thompson invited EEC Members, EEC Working Group Members, City Council, City Staff, and their families to a picnic at Weber Park on Friday, May 11th from 5:30-8:30pm for food and fun.

IX. STAFF COMMENTS

- A. Report Feb. YTD 2012 EEC expenses. No report on EEC budget.
- B. Staff liaison replacement update. First round interviews are being conducted by City staff third week in April.

- C. B3 data entry update. Ms. Kurt met with city staff and Sarah Steinman and developed a plan on how to enter the backlog of data. The Finance Dept. will maintain the future data entry.
- D. Purchasing Policy. Ms. Kurt said that City Council approved the Purchasing Policy.
- E. Turf Management Policy. Ms. Kurt will edit the Turf Management into the policy format template hopefully by May 1st.

Ms. Kurt will be out of town and unable to attend the regularly scheduled EEC May 10th meeting.

Chair Thompson reminded EEC Members about the following upcoming events they can attend.

April 14th, Water Resource Event at Grandview Library

April 18th, Clean Energy Resource Event

April 19th, Edina Dialogue

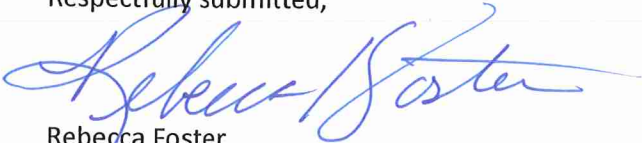
April 21st, Cornelia Elementary Bike Rodeo

April 22nd, Earth Day Festivities at Minnehaha Park

There being no further business on the Commission Agenda, Chair Thompson declared the meeting adjourned at 8:54p.m.

Motion made by Member Gubrud and seconded by Member Latham to adjourn meeting. Motion carried unanimously.

Respectfully submitted,



Rebecca Foster
GIS Administrator

Resolution

The members of the Edina Energy Commission unanimously approve this resolution commending outgoing Chair Dianne Plunkett Latham for her dedication and leadership during the past two years. Chair Latham has spent countless hours to advance Edina's GreenStep Cities' program and many other aspects of the Commission's work. Because of her expertise, dedication, and efforts, the City has undertaken a number of significant actions that will benefit the city of Edina and its residents for many years. We thank Chair Latham for her service and request that a copy of this resolution be provided to City Council.

Approved: April 12, 2012

